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Wisconsin Free Library Commission
Instructional Department
No. 1
Fourth Edition



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University
Wisconsin Library School

Catalogue
1909-1910

Madison Wisconsin
March 1910

Wisconsin Free Library Commission

Chairman—James M. Peceles, Milwaukee

Vice Chairman — Reuben G. Thwaites, Superintendent of Wisconsin Historical Library, Madison

Mrs. Charles S. Morris, Berlin

Charles R. Van Hise, President of University of Wisconsin

Charles P. Cary, State Superintendent of Public Instruction

Secretary — Matthew S. Dudgeon, Madison

Wisconsin Library School

**Catalogue
1909-1910**

**Madison Wisconsin
March 1910**

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The Faculty

From the Wisconsin Library Commission

MATTHEW SIMPSON DUDGEON, M. A., *Secretary of the Commission and Director of the Library School*

Library administration

MARY EMOGENE HAZELTINE, B. S. (Wellesley College), *Chief of the Instructional Department and Preceptor of the Library School*

Reference work, Bibliography, Book selection.

MRS. HARRIET PRICE SAWYER, B. L. (Pratt Institute Library School), *Instructor*

Cataloguing, Binding, Library economy

HELEN THERESA KENNEDY, B. L. S. (University of Illinois Library School), *Instructor*

Classification, Library economy, Children's work

JEANNETTE MAY DRAKE, B. L. S. (University of Illinois Library School), *Instructor*

Library economy, Library administration, Library equipment

ONO MARY IMHOFF, B. A. (New York State Library School), *Assistant, Legislative Reference Library*

Public documents

MRS. THEODORA ROOT BREWITT, (Wisconsin Library School) *Assistant*

HELEN TURVILL, B. A. (Wisconsin Library School), *Assistant*

MARY FRANCES CARPENTER, B. L., *Reviser*

From Coöperating Institutions

REUBEN GOLD THWAITES, LL. D., *Superintendent of Wisconsin Historical Library, and Vice Chairman of the Commission*
Evaluation of history, Local history material

MRS. GRACE RATHBONE DARLING, Ph. B. (Wisconsin Library School), *Librarian, Stout Institute, Menomonie, Wisconsin*
Children's work

MRS. ANNA LUN MAYERS, *Director's Secretary and Cashier of the Library School*

LUCY MARIA CURTISS, *Preceptor's Secretary*

Lecturers

MARY EILEEN AHERN, *Editor of Public Libraries*
Responsibilities of librarianship

HENRY EDUARD LEGLER, *Librarian, Chicago Public Library*
History of books and printing

In addition to these, various prominent librarians lecture before the School each year. But it is obviously impracticable to include them in this list, so far in advance of their appearance.

From the Wisconsin Library Commission.

CHARLES MCCARTHY, Ph. D., *Librarian, Legislative Reference Library*
Problems of today

LUTIE EUGENIA STEARNS, *Chief, Traveling Library Department*
Library ideals, Travelling libraries

From the University of Wisconsin

THOMAS SEWALL ADAMS, Ph. D., *Professor of Political Economy*

Bibliography of political economy

WILLIAM B. CAIRNS, Ph. D., *Assistant Professor of American Literature*

Bibliography of American literature

RICHARD THEODORE ELY, Ph. D., LL. D., *Professor of Political Economy*

Bibliography of political economy

FRANK AVERY HUTCHINS, *Field Organizer, University Extension Division*

Library extension, Books for boys

HENRY BURROWS LATHROP, B. A., *Associate Professor of English Literature*

Bibliography of English literature

DANA CARLTON MUNRO, M. A., *Professor of European History*

Bibliography of European history

JULIUS EMIL OLSON, B. L., *Professor of Scandinavian Languages and Literature*

Bibliography of Scandinavian literature

WILLIAM HYDE PRICE, Ph. D., *Instructor in Political Economy*

Bibliography of sociology

WALTER MCMYNN SMITH, B. A., *Librarian*

Foreign dictionaries and encyclopedias

FREDERICK EUGENE TURNEAURE, C. E., *Dean of College of Engineering*

Bibliography of engineering

FREDERICK JACKSON TURNER, Ph. D., *Professor of American History*

Bibliography of American history

Coöperating Libraries

FREE PUBLIC LIBRARY, APPLETON

Agnes Lucy Dwight, *Librarian*

PUBLIC LIBRARY, BARABOO

Katharine Maxwell Potter, *Librarian*

PUBLIC LIBRARY, BELOIT

Nellie May Myers, *Librarian*

GILBERT M. SIMMONS LIBRARY, KENOSHA

Mrs. Clara P. Barnes, *Librarian*

FREE LIBRARY, MADISON

George Baxter Averill, Jr., *Librarian*

E. D. SMITH LIBRARY, MENASHA

Lucy Lee Pleasants, *Librarian*

PUBLIC LIBRARY, NEENAH

Cora Isabelle Lansing, *Librarian*

PUBLIC LIBRARY, OSHKOSH

Miriam Noyes, *Librarian*

FREE PUBLIC LIBRARY, PORTAGE

Mrs. W. G. Clough, *Librarian*

PUBLIC LIBRARY, WATERTOWN

Gabriella Ackley, *Librarian*

Executive Committee of the School

REUBEN GOLD THWAITES, *Vice Chairman of the Commission*

MATTHEW SIMPSON DUDGEON, *Director of the School*

MARY EMOGENE HAZELTINE, *Preceptor*



The School Room

Equipment

The home of the School is upon the second floor of the building of the Madison Free Library. Being especially planned for the purpose, these quarters are pleasantly located, ample in size, and conveniently arranged and equipped. They include the office of the Preceptor, a large school-room, a lecture room, a type-writing room, and a library and revision room.

The school library comprises 3,500 volumes of general reference works, subject and trade bibliographies, library literature, catalogues, and all necessary technical books. In addition to a considerable and thoroughly representative collection of children's books, are thousands of printed blanks and forms from various parts of the country, completely illustrating different methods of administration, besides library plans and reports, kept carefully up to date.

Coöperating Libraries and Institutions

All of the many and admirable libraries of Madison are at the service of the School. These include: the Wisconsin Historical Library, with its world-famous collection of books, pamphlets, public documents, newspaper files, manuscripts, broadsides, and maps; the rapidly increasing and capably administered library of the University of Wisconsin; the library of the Wisconsin Academy of Sciences, Arts, and Letters, consisting chiefly of transactions of learned societies in all parts of the civilized world; the justly-celebrated Legislative Reference Library, conducted by the Wisconsin Library



Office of the Preceptor

The Wisconsin Library School

Foundation and Purpose

The Wisconsin Library School was established in 1906 by the Free Library Commission. It was made possible by the action of the Legislature of Wisconsin, which in 1905 increased the appropriation of the Commission to provide for its support; by the generosity of Mr. Andrew Carnegie in enlarging his gift to the city of Madison for its new municipal library building, which provides it with a permanent home; and by the active co-operation of the University of Wisconsin and of the various state and local libraries in Madison and its vicinity.

The fundamental principles of library work in all of its branches, developed on practical rather than theoretical lines, are included in the course of instruction. These principles are essentially the same for all classes of libraries, but the interests and needs of the small institutions constituting the majority of the libraries in the Middle West will receive special attention. Nevertheless, the students of the School will be so well grounded in the essentials of library technique and practice that they should without difficulty fulfill the requirements of positions in large institutions.

Entrance Requirements

Each candidate for admission to the School must fill out an application blank, copies of which can be obtained by addressing the Preceptor, *Miss Mary Emogene Hazeltine, Wisconsin Library School, Madison, Wis.* This blank should be returned promptly to the School; but the order in which applications are received does not affect the applicant's chance of admission.

Without exception, all applicants are required to take the entrance examinations, which are held on the second Friday in June of each year. These examinations are competitive, and can be taken only at the time specified. They presuppose *at least* a high school education or its equivalent, and are designed to test the education, reading, and general information of the applicant, especially in history, general literature, and current events. The importance of a four years' college course as an educational equipment for library work can not be too strongly emphasized. It is desirable that all candidates should have such an education, or at least two years of college training. Applicants who have not had a high school course or its equivalent, should not even attempt the examinations.

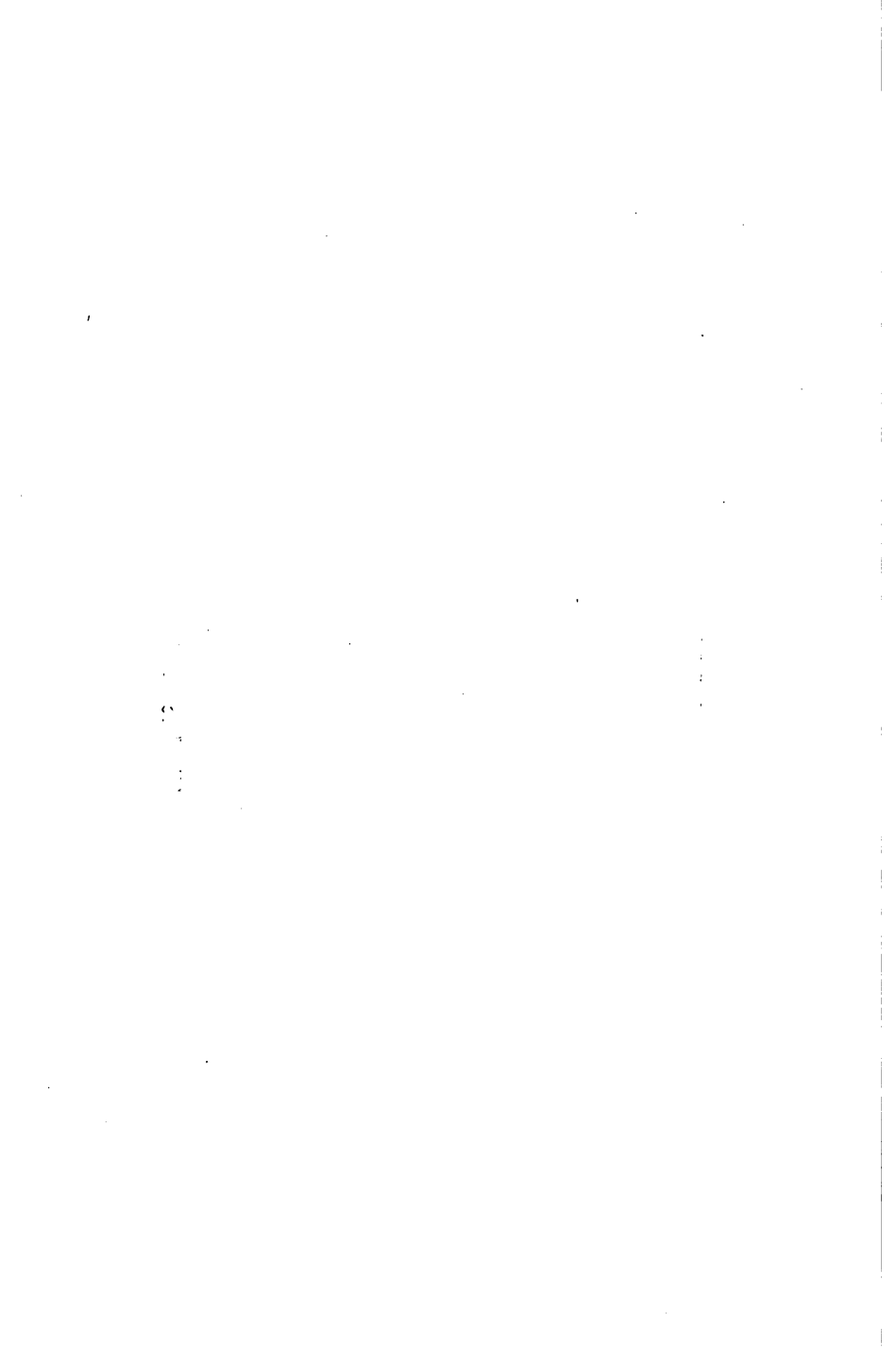
Applicants must be at least twenty years of age; and persons over thirty-five are strongly advised not to undertake the work.

Students will be admitted only at the beginning of the first semester.

All who intend to take the entrance examinations are urged to report in Madison, as a personal interview with prospective students is highly desirable. If the appli-



The Lecture Room



cant's residence is at so considerable a distance from Madison that this is impracticable, the examinations may be taken in some accredited library near the candidate's home, provided its librarian will consent to conduct them for the School. These local examinations must take place on the same date as those in Madison, and applications must be made sufficiently in advance to make possible all necessary provisions for the examinations. In forwarding applications, candidates should state whether or not they can take the examinations in Madison, and if not, should advise with the School as to the local library where they can be taken.

About 70 candidates are usually examined. Those falling below 70 per cent are considered to have failed. Not later than the first of July, the entering class is made up from those candidates who pass the examinations with the highest percentage, and whose additional qualifications such as general education, library experience, and adaptability, seem to make them best fitted for the library field. So much depends upon the spirit in which the work is undertaken, and the personal fitness for library work, that much attention is given to the selection of students. They are tested not only by the entrance examination, but by correspondence, by the testimony of references, and by the personal interview above requested. It is also important that the candidate should understand fully the nature of the work, and this can best be learned through such interview.

After the class has been chosen, there is no opportunity until the following year for other candidates to enter the School, unless one or more of those accepted

should withdraw, in which case the vacancy thus created is filled from the list of applicants who have received the next highest rank in the examination.

Accepted applicants who do not enter for the year in which they are examined, must take new examinations if they wish to enter for any subsequent year.

As representative of the nature of the entrance examinations, a specimen set of typical questions is appended. From these the applicant may decide what preparation is most likely to be needed to pass the examinations. The best preparation that can be suggested is a careful review of general history and literature, with special emphasis on those of England and America. A knowledge is essential of current events in the fields of economics, politics, literature, science, and art, which can be gained by a regular reading of the best newspapers and periodicals. A fairly wide acquaintance with books and authors is also necessary.

Foreign Languages

Some acquaintance with foreign languages is a valuable asset for library workers. Although languages have not heretofore been made a definite entrance requirement, the applicant's knowledge of German and French has always been considered in selecting the successful candidates.

In view of the greatly increasing demand, particularly in the Middle West, for librarians and assistants who have both a speaking and reading knowledge of German, that language will be necessary for admittance, and will be included in the entrance examinations in June, 1911. Although the language qualification

will not be required of those entering the School in September, 1910, it will be an important consideration in making up the class.

Extra Entrance Requirements

Library experience. It is desired that as many as possible shall come to the school with actual library experience. Practical work in a good library for a year or more, in addition to the educational requirements, is the best preparation for the year's work in the School. Although desirable, such experience is often impracticable, but accepted candidates who offer no library experience must spend at least one month in practical work in a designated library before the School opens in September. Such apprenticeship for those needing it, will be arranged by the Preceptor.

Use of the typewriter. The typewriter is an important factor in the modern library, and the School requires its use in the preparation of many of the lessons. All candidates must be reasonably skillful with the typewriter before the beginning of the course of study, as no instruction in this is given in the school. It is advised that prospective students learn the touch method on the universal key board. With the assistance of a good teacher, a working knowledge of this can probably be obtained in a month, if at least three hours a day are devoted to practice. Further practice will be needed to attain the speed essential for good work in the School.

Library hand. It is also required that the standard "library handwriting" be mastered. Models will be furnished to accepted students.

Required reading. It is desirable that every student should be reasonably familiar with the most notable literature in all of the principal departments of learning, through actual reading of the books themselves. Further, a really intimate acquaintance with certain books is a special entrance requirement. A copy of the required reading list accompanies the application blank, being sent only to those making formal application for entrance. Questions on these books are not included in the entrance examinations, but a discussion of them will form the first recitation of the school year in book selection.

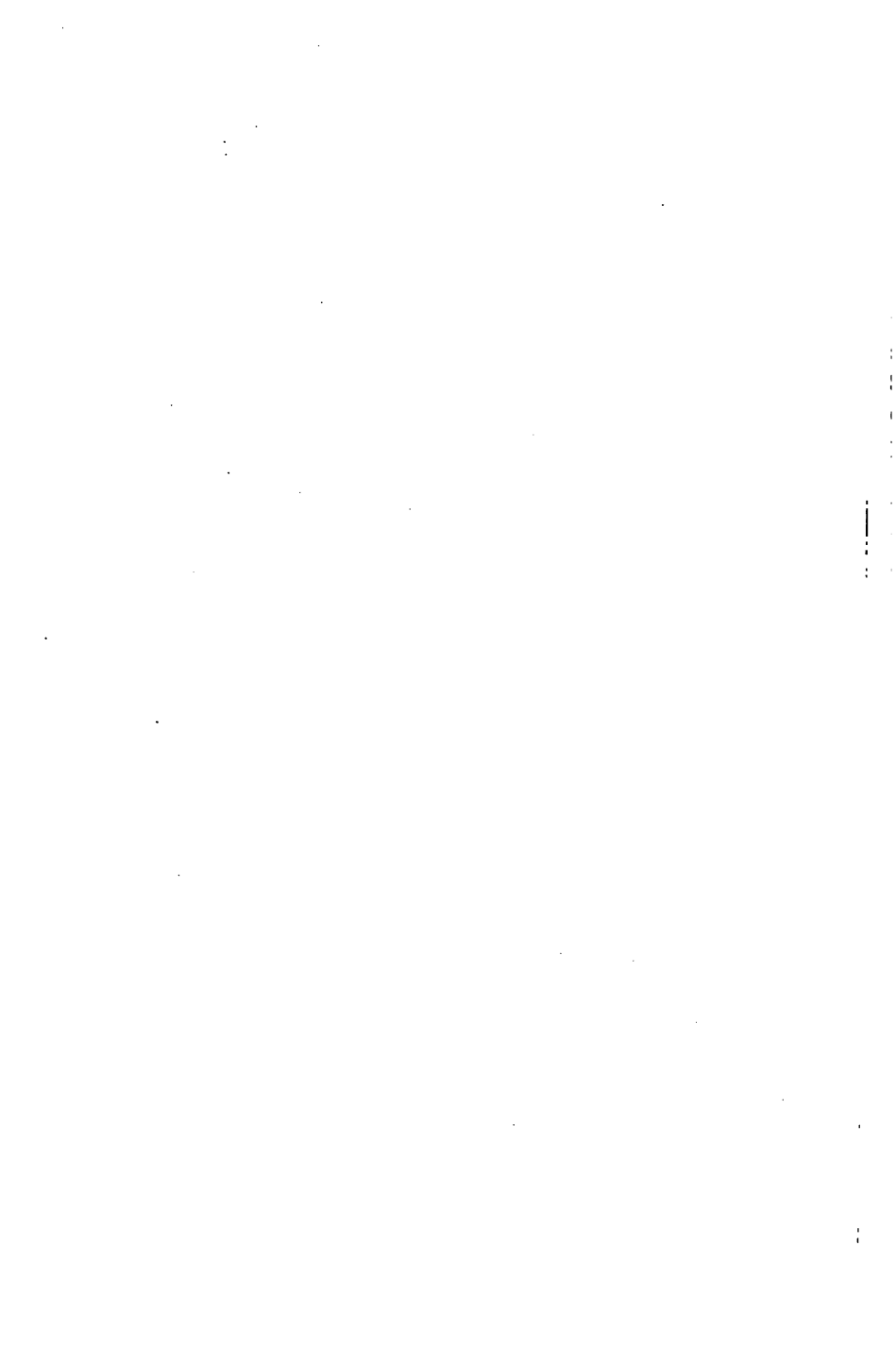
Semesters and Hours

The school year has been divided into semesters. Class work begins on the last Wednesday in September identically with the opening of the University of Wisconsin, and follows the calendar printed on page 37 of this circular, which is arranged with reference to the University calendar. The second semester is divided into: (1) the winter quarter, an eight weeks' period of field practice; (2) the spring quarter, an eleven weeks' period of school work.

Hours for school work are approximately from 8:30 to 12:30, and 2 to 5:30 o'clock daily, except Saturdays, when, however, occasional class appointments are required in the morning. Evening study will also be necessary. During the weeks of field-practice work, the hours will be adjusted to those of the local cooperating library to which the student may be assigned. Required reading and study must also be carried on during this period of field practice.



The School's Technical Library



Tuition and Expenses

The tuition fee for students from Wisconsin is \$50 for the course, \$25 being payable at the opening of each semester. For students outside of Wisconsin the fee is \$80 for the course, \$40 being payable at the opening of each semester. The average cost of text books and supplies for each student will not exceed \$20 for the year.

Upon notification that they have successfully passed the examinations, applicants are required to pay a registration fee of \$5, which will be applied on the tuition of the first semester. In case of the withdrawal of the applicant before the opening of the School, the registration fee will be retained to cover the expenses of correspondence, examination, etc.

The Commission pays the traveling expenses of students to and from the required field practice.

The officers of the School will interest themselves to secure comfortable quarters for students both in Madison and in the outside towns to which they shall be assigned for field practice. Board and room may be had in Madison for from \$6 to \$7.50 a week. A list of desirable places will be found at the office of the School.

Appointment to Positions

The faculty do not guarantee to secure positions for students, nevertheless they will at all times use their best endeavors to place all graduates of the School. Experience has proved that the demand for trained library workers is greater than the supply, and students who can be well recommended find little difficulty in obtaining positions. Salaries for beginners range from \$45

to \$60 per month; although in exceptional cases larger salaries are paid, especially when the student, in addition to the technical training, has the advantage of previous library experience, and collegiate training also plays a conspicuous part in the proper placing of graduates.

Course of Instruction

The course of instruction extends throughout the school year, providing thirty-six weeks of actual curriculum work. The courses are presented in lectures, each lecture being followed by practice work which is carefully revised. The average number of lectures each week, requiring practice work, is ten; the study or practice following each lecture varies from two to four hours. Some of the lectures given at the School require no preparation by the students, being intended merely to broaden their horizon and place before them high professional ideals. Several conferences are held each week for the discussion of problems arising in the class room and in active library practice. The number of class appointments each week is approximately sixteen.

It should be distinctly understood that the course requires the entire time of the student, who should not engage in any other work during the school year.

Certificate

Upon the successful completion of the full course of instruction, students are given a certificate of graduation.

Courses of Study

The courses of study are grouped under three divisions: bibliographic, technical, and administrative. Division lines cannot be closely drawn, for all the technical courses are bibliographic at basis, and the bibliographic and administrative courses involve much that is purely technical.

Bibliographic Courses

Reference work. The subject covers the study of standard works of reference, such as general and special encyclopedias, dictionaries, annuals, atlases, periodicals, periodical indexes, and reference manuals of all kinds. Special emphasis is placed on the handling of books through indexes, cross references, and varying forms of arrangement, and on the authority for the work, date, treatment of the subject, whether technical or popular, etc., so that the student shall be trained to use books easily, and to observe critically their salient points. The course is given by lectures, recitations, and the examination of books and systematic search for material with which to answer typical reference questions. *Throughout the year; Tu., Th., at 9:30.* Miss Hazeltine.

Subject bibliography. The best and most available bibliographic and selected lists in various departments are considered as to their authority, date, content, arrangement, merits, defects, and adaptation to different uses. Each student prepares bibliographies and reading lists on assigned subjects; and the methods of work, authorities used, and results obtained are examined and criticised. Special topics, such as the scope, utility, and limitations of bibliography, are also treated. *Spring quarter; one hour a week.* Miss Hazeltine.

Trade bibliography. The aim of this course is to give the student a practical knowledge of the trade books which may be useful in the order work of a small library, and at the same time to furnish the basis for the understanding and use of the more extensive foreign bibliographies. Problems involving the use of the works treated in the lectures are an important feature of this course. The answers to these problems are compared and discussed in recitation. *Eight lessons during first semester.* Mrs. Sawyer.

Book selection. This course includes the study of aids and methods in book selection. Lectures are given on the principles underlying the selection of books in different classes, such as history, political economy, travel, fiction, etc. Book

reviews and annotations are studied and compared; and for problems, annotations are written, and lists are checked for the value and adaptability of these books to various types of libraries and for the needs of various grades of readers. Books are assigned for study and reading, that familiarity with individual books may be gained. As the editorial work on the *A. L. A. Booklist* is done in the Library School building, the students have the opportunity of examining and judging the new books that are sent by the publishers to aid the compiler of the *Booklist*. Various conferences are held to discuss the merits of books, and their value to different libraries. Lectures on the evaluation of books in different subjects are given by members of the faculty of the University of Wisconsin from time to time throughout the year, and correlate both with the course in Book selection and in Subject bibliography. *Throughout the year; M., at 10:30.* Miss Hazeltine.

Editions. This course supplements that on Book selection, and treats of the mechanical make-up of the books, special editions, standard library editions, etc. The lectures are illustrated by sample volumes. *Six lectures during spring quarter.* Mrs. Sawyer.

Publishing houses. The object of this course is to familiarize the students with the best known American publishers and their work. Lectures discuss the history, characteristics, standards, specialties, and series of the principal American houses. At the end of the course an exhibition is held at which the students display representative publications showing the special features of the individual firms assigned them. *Eight lectures during first semester.* Miss Hazeltine.

Public documents. This course covers a survey of the publications of the government and a consideration of state and municipal documents. Methods of printing and distribution, the organization of departments, important indexes and aids are discussed, and the documents are studied for their value as reference books. The cataloguing of documents is a parallel course. *Spring quarter; Th., at 8:30.* Miss Imhoff.

Children's literature. Lectures and recitations will include the following topics: the early history of children's books, classes of children's books, and the varying sources of interest and value of each class, the illustration of children's books, the art of telling stories, means of interesting children in reading books of value, reference work with children, and co-operation between the library and the school. *Spring quarter; Tu., at 9.30.* Miss Kennedy.

History of libraries. Lectures on the foundation and development of the leading American libraries, with special emphasis on the history of the library movement in the United States. *Six lectures during spring quarter.* Mr. Dudgeon.

History of books and printing. Illustrated lectures on the early forms of books, the invention and spread of printing, book illustration, title pages, and famous printers and presses. *Six lectures during spring quarter; Mr. Legler.*

Technical Courses

Cataloguing. Instruction is confined to dictionary cataloguing, and is given by lectures and supervised practice work. Lectures cover the usual points of form and entry, including author, title, collation, imprint, notes, added entries of all kinds, anonymous and pseudonymous books, series, continuations, and author, title, and subject analytics. Special emphasis is laid on the study of books to be catalogued, for the headings and cross references. Practice is given in the ordering, handling, and use of Library of Congress printed cards. Lists of books illustrating the points of the different lectures are catalogued by the students after each lecture. Each student keeps the revised cards for about 300 books, correctly arranged and furnished with guides, as a sample catalogue for future help. *First semester; M., W., F., at 8.30; and three hours of practice on each of these days. (Three University credits).* Mrs. Sawyer.

Document cataloguing. Lectures on the proper cataloguing of documents, followed by practice are given in connection with the practical study of documents themselves. *Nine hours and nine practice periods during spring quarter; M., W., F. Mrs. Sawyer.*

Alphabeting. This course on the proper arrangement of cards in the catalogue is correlated with the lectures on Cataloguing. *Six lessons during first semester; W. Mrs. Sawyer.*

Classification. The decimal classification is taught. Lectures are given on the building of numbers and the principles involved in book classification. Practice in classifying selected books follows each lecture. All problems are handed in for correction, and each book classified is afterwards considered in recitation. *First semester; Tu., Th., at 8.30; and two hours of practice on each of these days. (Two University credits). Miss Kennedy.*

Book numbers. This course correlates with the work in Classification. Book numbers are explained, and practice is given in assigning them. *Three lessons during first semester. Miss Kennedy.*

Loan work. Lectures in this course deal with the general methods of lending books, including principles and structure of loan systems (with special emphasis on the Newark system in all its forms), registration, rules governing relations with the public, fines, reserves, loan statistics, rent collections, extra readers' cards, teachers' cards, aids for readers, inter-library loans, contact with the public, and the varied means of bringing books to public attention and use. *First semester; Tu., at 10.30. Miss Kennedy.*

Library economy. This general term is applied to various courses of different length that involve the business routine and records of a well-conducted library. It is planned to give each of these courses at such time during the general course as will show its special relation to other subjects. Instruction in all of the courses is given by lectures, followed by carefully prepared practice work and collateral reading. The successful completion of these various short courses

entitles joint course students to three University credits. The subjects included in Library economy follow:

Order work. This subject includes the technical routine and records necessary in the buying of books. It follows the work in Trade bibliography, and is correlated with the courses in Book selection and Editions. *During spring quarter; four lessons.* Miss Kennedy.

Accession department. The subjects included in this course are the mechanical preparation of books (collating, pocketing, embossing, cutting, opening, labeling, etc.), accession records, instruction in both the book and bill methods being given, withdrawals, book-plates, gifts and exchanges, serials, and pamphlets. *Twelve lessons during the year.* Miss Drake.

Shelf department. Lectures are given on the shelf-list, classified records, inventory, and other details, with practice work in shelf-listing and inventory. Book-numbers, which are a part of this work, are considered in connection with Classification. *Three lessons during first semester.* Miss Drake.

Physical side of books. This course consists of the study of the binding and the mending of books, with lectures on materials, processes, and methods, and practice in judging materials and workmanship as to strength, durability, appearance, and cost. Students become familiar with all processes by inspecting books in various stages of binding, and by visiting binderies. The necessary technical routine and the preparation of serials, pamphlets, and books for binding and re-binding are also considered. *Nine lessons during spring quarter.* Mrs. Sawyer.

Bulletins. Work in this subject deals with the bulletin as a means of directing attention to books, the gathering and the arranging of material, the choice of subjects, and the reading list. Each member of the class is required to make a bulletin for exhibition and criticism on May first of every year. *Three lessons during spring quarter.* Mrs. Sawyer.

Library handwriting and typewriting. Students are expected to acquire a good library hand and the ability to use the typewriter before entering the School. No time is set aside

for instruction in either of these subjects. A lecture will be given on each at the beginning of the first semester, that the students may follow uniformly the practice of the School. Both are practiced in connection with all the work.

Notes and samples. The lecture notes of the students are examined from time to time, as to their form, content, orderly preservation, and availability for future use. Students are required to gather, mount, and annotate as complete a collection as possible of samples and other illustrative material, as important equipment for their future work.

Administrative Courses

Administration. The lectures on the administration of libraries include the relations of the librarian to the library trustees and the library staff, the support of the library, its budget, business records, accounts, reports and statistics, hours and days of opening, library housekeeping, rules and regulations. Library extension, a phase of library administration, is made a part of this course, and such topics as publicity and promotion, library lectures, exhibitions, branches and stations, traveling libraries, etc., are considered. Required reading, practice, and problems follow the lectures. *Twelve lectures during spring quarter.* Mr. Dudgeon and Miss Drake.

Equipment and furniture. Lectures are given on the plans of library buildings, furniture and fittings, decorations, lighting, shelving, etc. *Five lectures during spring quarter.* Miss Drake.

Practical printing. The lectures and practice in this subject include the preparation of copy, mechanical form, correction of proof, with a discussion of the various printing processes, technical terms and materials. *Four lessons during spring quarter.* Mr. Dudgeon.

Parliamentary law. Instruction is given in parliamentary procedure, as important for a profession that involves a public position. *Four lessons during first semester.* Mr. Dudgeon.

Field Practice

A valuable feature in the course of study is the practical work required of the students in designated libraries. During eight weeks of the course the regular schedule of class work is suspended and the students are placed in the coöperating libraries, where they do actual library work of all kinds, under the direct supervision of the local librarians and the oversight of the faculty of the school. Practice is also given in such libraries of the State as are in process of organization or reorganization under the auspices of the Commission. The time selected for this work is February and March of each year; this is the busiest season in public libraries, and the time, therefore, that will afford the best experience.

This actual library experience seeks to cover all phases of technical library routine, and enables the students to test the theories discussed in the class room. Students thus acquire poise and confidence in meeting and serving the public, and ascertain for themselves how library work reaches out to all interests in a community, and becomes a vital element in its life. This provision for practical work is made possible in the school of the Wisconsin Commission, by the financial support accorded to it by the Legislature, and by the good will of the coöperating libraries.

The practical work is made the basis of various seminars during the spring term. Its value is most clearly demonstrated in these discussions, for the students are able to compare methods, to judge of the results of different methods, and to understand the need of adapting methods to circumstances.

It is planned that an annual visit be made by the school to large libraries, book-stores, publishing houses, and binderies in Milwaukee, Chicago, or other cities, under the personal conduct of the Preceptor. This trip is generally taken at the end of the spring recess. The large printing and binding establishments in Madison are also visited in the course of the year. The traveling expenses for this annual trip are paid by the School.

Joint Course with the University of Wisconsin

Experts are agreed that the best foundation for success in library work is a sound general education, and the ideal plan of preparation is a four years' college course followed by one or two years of technical training. But for those who are not able to afford so much time, a joint course has been arranged between the University of Wisconsin and the Library School, whereby a student of ability and energy can in four years, with the opportunities afforded by the summer session of the University, take the degree of bachelor of arts and at the same time complete the technical training required by the Library School. In the first two years, students take the regular freshman and sophomore work of the College of Letters and Science, choosing such courses as will enable them to pass the entrance examination of the Library School. In the junior and senior years, they substitute equivalent courses in the Library School for ten credits of University work each year.

Students pursuing the joint course will divide the courses in the Library School as follows:

Junior year. First semester: Reference (2 credits), Loan (1), Classification (2). *Second semester:* Reference (2), Public documents (1), Trade bibliography and Binding (1), Children's literature and Library literature (1), with practice work, for which facilities will be offered by the Free Library Commission and in the Madison Free Library.

Senior year. First semester: Cataloguing (3 credits), Library economy (1), Book selection and Publishing houses (1). *Second semester:* Book selection (1), Administration (1), Library economy (1), Subject bibliography and Bibliography for thesis (2). The thesis will be under the direction of the University department in which the student chooses his major subject, and the bibliography included in it will be accepted by the Library School in satisfaction of its thesis requirements.

The two months of field practice in an approved library, which is required by the Library School before its certifi-

icate can be granted, can be done during the summer following either the junior or senior year. If it is not done until the close of the senior year, and the student should secure a position at commencement time, the first three months of work in this position will, if satisfactory, be accepted for the required field work, and the certificate granted.

The Library School will, as far as possible, arrange its lecture hours so as not to interfere with University courses. For the junior year the main courses in the Library School will be given on Tuesday and Thursday; for the senior year, on Monday, Wednesday, and Friday.

Detailed information regarding the courses in the University is given in a special bulletin of the University of Wisconsin for 1908-09, entitled Library Training Courses. For copies thereof address the *Registrar of the State University, Madison, Wis.*

Specimen Questions for Entrance Examinations

Literature and General Information

1. Write a page on one of the following topics:
Rise and development of the novel
Morality and miracle plays
Development of the drama
2. (a) What is an allegory? Describe any famous allegory in the English language.
(b) What is lyric poetry? Name three writers of lyric poetry.
(c) What is an epic? Mention three great epics, giving theme and author of each.
3. What do the following terms signify? Answer ten.

Masque	Barbizon school
Interlude	Genre painting
Elegy	Anthology
Minnesingers	Trilogy
Pre-Raphaelites	Buskin
The Spectator	Transcendentalism
Bibliography	

4. Name the periods of English literature, giving the characteristics of each period, and its leading exponents; or, Name the periods of American literature, giving the characteristics of each period, and its leading exponents.
5. Name two Norwegian, two Russian, one Polish, two Italian, two Spanish, and two French writers of note, and mention a work by each.
6. (a) Name three noted painters of mural decoration; mention a work of each, and where placed.
(b) Name five illustrators, denoting the chosen field of each.
7. Who are the following people; characterize them briefly and indicate by star those that are living. Answer twenty.

Alice Freeman Palmer	Dolly Madison
Madame Helena Modjeska	Gutenberg
Francis Marion Crawford	Izaak Watts
Abbott Lawrence Lowell	Gifford Pinchot
Sereno Elisha Payne	Robert Fulton
Edward Alexander Macdowell	Giotto
Guglielmo Marconi	Froissart
Charles William Eliot	Machiavelli
Herbert Henry Asquith.	Venerable Bede
Armond Fallières	St. Francis of Assisi
Caroline Herschel	George Meredith
Philander Chase Knox	John Knox
Charles Darwin	
8. If about to subscribe for six periodicals, which would you choose and why?
9. In what novels do the following characters appear? Answer ten.

Savonarola	Mr. Squeers
Napoleon I	Becky Sharp
Richard Coeur de Lion	Malvolio
Nero	Jethro Bass
Martin Luther	Little Nell
George Washington	Cordelia
Queen Elizabeth	Mr. Darcy
Hester Prynne	Ichabod Crane
10. What is your purpose in taking up library work? Answer fully.

History and Current Events

1. Outline the colonial development of America, giving the principal colonizing nations, location selected by each, and why they were established.
2. Describe briefly the Italian Renaissance, giving some of the influences which led to it and some of the names connected with it.
3. Discuss the Norman conquest, with particular reference to its influence upon the development of the English nation.
4. What were the causes and results of the Crusades? or, What is meant by the reconstruction period of American history?
5. Name ten great characters in English history, briefly designating the service that made each great.
6. Tell briefly what you know about five of the following subjects:
 - Tariff revision
 - Suffrage movement in England
 - Separation of church and state in France
 - Present government in Cuba
 - Referendum
 - Reclamation service
 - Country life commission
 - Emmanuel movement
7. Outline the unification of Germany; or, Name England's principal colonies and [tell] how they are governed.
8. Outline the respective functions of the United States Senate and the House of Representatives, giving the presiding officer of each, his manner of selection, and his powers.
9. Trace briefly the emergence of Japan from its former isolation into world politics.
10. Write a page on one of the following topics:
 - Movement for conservation of natural resources
 - Child labor
 - Social settlement
 - Municipal ownership

List of Graduates, 1907-1909

- Harriet Luella Allen, Milwaukee, Wis. 1907
Librarian, Public Library, Rhinelander, Wis.
- Laura Frances Angell, Delavan, Wis. 1907
Librarian, Public Library, Delavan, Wis.
- Emilida Baensch, Manitowoc, Wis. 1908
Librarian, Public Library, Antigo, Wis.
- Julia Attie Baker, Stillman Valley, Ill. 1908
Assistant, Public Library, Davenport, Iowa.
- Mary Ella Bechaud, Fond du Lac, Wis. 1907
- Harriet Bixby, Valparaiso, Ind. 1909
Assistant, Cataloguing and Reference Department, Public Library,
Cincinnati, Ohio.
- Theodora Root Brewitt (Mrs.), Spokane, Wash. 1908
Assistant, Wisconsin Library School, Madison, Wis.
- Lena Velma Brownell, Ypsilanti, Mich. 1909
Assistant, Public Library, Superior, Wis.
- Winnie Bucklin, Brodhead, Wis. 1909
Librarian, Public Library, Devils Lake, N. Dak.
- Helen Dearing Carson, St. Paul, Minn. 1907
Chief, Department of Serials, Library of the University of Minnesota,
Minneapolis, Minn.
- Edwina Mary Casey, Madison, Wis. (Legislative Reference
Course) 1909
Assistant, State Library, Topeka, Kansas.
- Ruth Colville, Binghamton, N. Y. 1907
Cataloguer, Public Library, Racine, Wis. Sept. 1907-June 1908.
- Lucile Mary Cully, Kewanee, Ill. 1908
Librarian, Public Library, Manitowoc, Wis.

- Marguerite Cunningham, Milwaukee, Wis. 1908
Married Mr. Lewis W. Parks, Watertown, Wis., Aug. 1909.
- Grace Rathbone Darling (Mrs.), Milwaukee, Wis. 1908
Librarian, Stout Institute, Menomonie, Wis.
- Florence Claire Farnham, Antigo, Wis. 1909
Assistant, Cataloguing Department, Public Library, Portland, Ore.
- Polly Fenton, Madison, Wis. 1909
Assistant, Cataloguing and Reference Department, Public Library,
Cincinnati, Ohio.
- Winnie Violet Foster, Rhinelander, Wis. 1908
Assistant, Public Library, Marinette, Wis.
- Helen D. Gorton, Racine, Wis. 1907
Librarian, Public Library, Escanaba, Mich.
- Lola M. B. Green, Big Rapids, Mich. 1907
Assistant, A. L. A. Booklist, Madison, Wis.
- Caroline Strong Gregory, Milwaukee, Wis. 1907
Children's Librarian, Public Library, Superior, Wis.
- Katherine Ames Hahn (Mrs.), Brodhead, Wis. 1909
Assistant Librarian, Stout Institute, Menomonie, Wis.
- Stella E. Hanson, Mankato, Minn. 1909
Librarian, Public Library, Two Harbors, Minn.
- Helen Harwood, Cedar Rapids, Iowa. 1908
Librarian, Public Library, Minot, N. Dak.
- Madalene S. Hillis, Omaha, Neb. 1908
Assistant, Public Library, Omaha, Neb.
- Gertrude Lawrence Husenetter, Fremont, Neb. 1909
Assistant, Public Library, Racine, Wis.
- Helen Hutchinson, Chicago, Ill. 1907
Librarian, Physician's Library, Michael Reese Hospital, Chicago, Ill.
- Esther Johnston, Logansport, Ind. 1908
Librarian, Public Library, Marshfield, Wis.

- Lillian E. Jones, Racine, Wis. 1909
Assistant, Public Library, Racine, Wis.
- Lydia Esther Kinsley, Janesville, Wis. 1907
Librarian, State Normal School Library, Warrensburg, Mo.
- Ruth Knowlton, Waterloo, Wis. 1909
Assistant, Public Library, Oshkosh, Wis.
- Grace Lane, Ann Arbor, Mich. 1909
Assistant Cataloguer, Library of the University of Minnesota, Minneapolis, Minn.
- Clara Alice Lea, Madison, Wis. 1908
Married Mr. Walter J. Gallon, Sheboygan, Wis. Nov. 1909.
- Ada Josephine McCarthy, Richland Center, Wis. 1907
Librarian, Public Library, Marinette, Wis.
- Eugenia J. Marshall, Metropolis, Ill. 1909
Assistant, Library of the Southern Illinois Normal University, Carbondale, Ill.
- Winifred Byrne Merrill, Ashland, Wis. (Legislative Reference Course) 1909
Cataloguer, Legislative Reference Department, State Library, Sacramento, Cal.
- Angie Messer, Libertyville, Ill. 1909
Librarian, Public Library, Manistee, Mich.
- Ruth Pauline Miner, Madison, Wis. 1907
Library Assistant, Library of the University of Wisconsin, Madison.
- Edith/Marie Norton, Buffalo, N. Y. 1907
Assistant, Grosvenor Library, Buffalo, N. Y.
- Julia Sherlock Osborne, Madison, Wis. 1907
Library Assistant, Library of the University of Wisconsin, July 1907-June 1908.
- Mary Katherine Ray, Kearney, Neb. 1908
Deputy Librarian, State Library, Lincoln, Neb.
- Margaret Blaine Reynolds, Milwaukee, Wis. 1907
Librarian, State School for the Deaf, Jacksonville, Ill.

- Julia A. Robinson, Dubuque, Iowa. 1909
Acting Secretary, North Dakota Library Commission, Bismarck.
- Bertha Harriet Rogers, Port Byron, Ill. 1909
Assistant, Public Library, Cleveland, Ohio
- Ella Viola Ryan, Madison, Wis. 1907
Cataloguer, National Tax Association, Columbus, Ohio
- Jane Sophia Schauers, Oconto, Wis. 1908
Organizer, Public Library, Fond du Lac, Wis.
- Myrtle Elmeda Sette, Juneau, Wis. 1907
Cataloguer, Public Library, Racine, Wis.
- Harriet Winslow Sewell, St. Anthony Park, Minn. 1907
Cataloguer, U. S. Department of Agriculture, Washington, D. C.
- Mary Frances Sheriff, Helena, Mont. 1908
Head of Legislative Reference Bureau, Historical Library, Helena, Mont.
- Vera Sieg, Marshalltown, Iowa. 1908
Librarian, East End Branch, Public Library, Cincinnati, Ohio.
- Anna DuPré Smith, Madison, Wis. 1907
Children's Librarian, Public Library, Madison, Wis. Sept. 1907—
Aug. 1909.
- Gladys May Tallett, Marshalltown, Iowa. 1908
Librarian, Farnsworth Public Library, Oconto, Wis.
- Ellen Isabel True, Omaha, Neb. 1908
Assistant, Wisconsin Historical Library, Madison, Wis. Oct. 1908—
Oct. 1909.
- Helen Turvill, Madison, Wis. 1908.
Assistant, Wisconsin Library School, Madison, Wis.
- Marion Wakely, Jacksonville, Ill. 1907
Cataloguer, Government Printing Office, Washington, D. C.
- Mary Elizabeth Watkins, Edmund, Wis. 1908
Librarian, Public Library, Wausau, Wis.

Marian Frances Weil, Milwaukee, Wis. 1907

Children's Librarian, Public Library, Madison, Wis.

Ora Williams, Indianapolis, Ind. 1909

Assistant, Cataloguing and Reference Department, Public Library,
Cincinnati, Ohio.

Three classes have been graduated from the Wisconsin Library School since its organization in September, 1906. The graduates number fifty-eight. Of these, twenty-three have positions in Wisconsin libraries, six in Ohio, three each in Illinois, Minnesota, and North Dakota, two each in the District of Columbia, Michigan, and Nebraska, and one each in California, Iowa, Kansas, Missouri, Montana, New York, and Oregon. Two graduates have married, and five are living at home.

Of the graduates now in service, thirteen hold positions as librarians and eight as assistants in public libraries, two as branch librarians, two as children's librarians, eight as cataloguers, four are in legislative reference work, three in Library Commission work (of whom two are also connected with the Wisconsin Library School), three are assistants in college libraries, two are in Normal School libraries, and six are doing specialized library work.

Class of 1910

Claire R. Bonnell, Black River Falls, Wis.

Five months apprentice, Black River Falls Public Library; one year librarian, Black River Falls High School Library.

Lilly Mary Elizabeth Borresen, La Crosse, Wis.

Graduate Milwaukee State Normal School; three months apprentice, La Crosse Public Library.

Amy Goodrich Bosson, Calumet, Mich.

Senior in the University of Wisconsin.

Minnie Clark Budlong (Mrs.), Bismarck, N. Dak.

A. B. University of Iowa; Secretary of North Dakota Library Commission.

Myrtle May Cole, Dubuque, Iowa.

Two years librarian, Dubuque High School Library.

Clara Daisy Fansler, Evanston, Ill.

One year librarian, Christopher House Settlement, Chicago; six months apprentice, Evanston Public Library.

Lotta Lealand Fleek, Brodhead, Wis.

One year Milwaukee-Downer College; one year librarian, Brodhead Public Library.

Gretchen Leanore Flower, River Falls, Wis.

One year University of Wisconsin.

Grace Woodburn Foland, Benson, Minn.

One year Indiana State University; one year and a half Minnesota State University; two years librarian, Benson Public Library.

Winifred Gregory, Waterloo, Iowa.

Iowa Summer School for Library Training, 1907; three years assistant, Waterloo Public Library.

Ruth Penterfyn Hughes, Freeport, Ill.

Iowa Summer School for Library Training, 1907; six years assistant, Freeport Public Library.

Bettina Jackson, Madison, Wis.

One year Cooper Institute, New York City; two and one-half years University of Wisconsin; six months apprentice, Madison Free Library.

Amelia Katherine Kiemle, Spokane, Wash.

Two years University of Wisconsin.

Corina Louise Kittleson, Minneapolis, Minn.

Graduate St. Cloud (Minn.) Normal School; eight months apprentice, Minneapolis Public Library.

Hannah Mary Lawrence, Buffalo, N. Y.

Four years assistant, Buffalo Public Library; six months children's librarian, Washington County Free Library, Hagerstown, Md.

Marie Minton, Burlington, Iowa.

Louise Randall, Cambridge, Ill.

Fifteen months assistant, Cambridge Public Library.

Grace Miriam Rogers, Burlington, Iowa.

Two years substitute, Burlington Public Library.

Anna Boeman Skinner, Princeton, Ill.

A. B. Woman's College of Baltimore; four months assistant, Matson Public Library, Princeton.

Mae Imogene Stearns, Racine, Wis.

Short Course of the Wisconsin Library School, 1908; two years assistant, Racine Public Library.

Grace May Stevens, Oshkosh, Wis.

Summer session of the Wisconsin Library School, 1905; six years assistant, Oshkosh Public Library.

Marjorie Gundry Strong, Dodgeville, Wis.

Senior in the University of Wisconsin.

Blanche L. Unterkircher, Burlington, Iowa.

Five months apprentice, Burlington Public Library.

Emma M. Wald, La Crosse, Wis.

Graduate Michigan Central State Normal School; nine months assistant, La Crosse Public Library.

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